

Application Instructions

Distinction in Business & Leadership (DIBL)

The DIBL application includes 3 sections:

- Contact Information
- Education/Career plans
- Statements/CV—materials in this section should be prepared before beginning the application

Materials to prepare:

Note: Per [University policy](#) and [ULSOM's Honor Code](#), generative AI tools (e.g. ChatGPT) may not be used for Distinction Track applications.

e use of ChatGPT, or other generative AI is not permitted on Distinction Track applications.

- CV (use the template on the main application page for guidance) You will upload your CV when prompted. Submit your CV as a pdf and use the following format for the filename: Lastname_Firstname_CV.
- Statement of Experience in Business & Leadership: Describe any business or leadership experience you have had or relevant training/degrees in this area. You will paste this into a text box within the application.
- Personal Statement: In a statement of approximately 1 page, describe your interest and goals for the DIBL track. Use 12 point Arial font and 1-inch margins. Submit your Personal Statement as a pdf and use the following format for the filename: Lastname_Firstname_Statement.

Application Submission

After you've prepared these materials, access the DIBL application on the main application page. Complete the contact and education/career information, your Statement of Experience, and upload your CV and Personal Statement when prompted. Select the checkbox "Send me an email receipt of my responses" to receive a link to your submission.

Questions about the application process:

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